

ASSOCIATION FOR CONTINUING LEGAL EDUCATION

SCHOLARSHIP APPLICATION FORM

Introduction

The Association for Continuing Legal Education recognizes that one of the greatest benefits available to its members is the chance to attend its mid-year and annual meetings. ACLEA also recognizes that there are some members who cannot attend meetings because of financial hardship. As a result, ACLEA has instituted a limited number of scholarships for registration fees that will be available for each meeting.

What Do the Scholarships Cover?

The scholarships cover the full or partial cost of registering for the educational segments of the meeting. Expenses related to ACLEA-sponsored social events, travel to and from the meeting, hotel stay, and meals are the responsibility of the scholarship recipient.

Who Is Eligible for a Scholarship?

Any ACLEA member in good standing may apply for a scholarship, provided he or she can show sufficient financial need that would prevent attendance at the meeting absent the scholarship. There is no limit on how many times a member may apply for a scholarship, but should a member receive a scholarship, he or she would have to wait two calendar years from the date of the scholarship award before being eligible to receive another scholarship. Members of the ACLEA Executive Committee are not eligible for scholarships.

How Do I Apply for a Scholarship?

Please complete the enclosed Scholarship Application (attaching additional sheets if necessary) and forward it to Donna Passons, Executive Director, ACLEA, P.O. Box 4646, Austin, TX 78765. **The form must be received no later than 45 days before the first day of the meeting to which it applies. (The deadline is June 13, 2012 for the Denver, Colorado meeting).** We will notify you within a few days after the deadline whether you have been awarded a full or partial scholarship.

What About Confidentiality?

Although ACLEA may publicize the fact that scholarships have been awarded, and the number of scholarships so awarded, **the individual identities of scholarship applicants or grantees shall remain strictly confidential.**

Questions?

If you have questions about the ACLEA scholarship program, please contact Donna Passons, Executive Director of ACLEA at the address noted above, or by calling 512-453-4340; fax: 512-451-2911; e-mail: donna@clesolutions.com

ACLEA Meeting Scholarship Application

Name: _____

Business Address: _____

Telephone Number: _____ - _____ - _____

Fax Number: _____ - _____ - _____

E-mail address: _____

ACLEA meeting for which you seek scholarship assistance: _____

Narrative Statement of Need

[Please explain, with as much detail as possible, the financial circumstances that justify a scholarship]:

How will attending this ACLEA meeting benefit you in your performance of CLE duties?

Any additional information you feel is relevant to your application: *[e.g.: have you ever attended an ACLEA meeting in the past? How long have you been an ACLEA member? Are you doing a presentation at this meeting? What is the size of your CLE employer?]*

Date

Applicant's Signature

Send this completed application to:

Donna J. Passons, Executive Director
ACLEA
P.O. Box 4646
Austin, TX 78765
(512) 453-4340 • Fax: (512) 451-2911
E-mail: donna@clesolutions.com

ACLEA SCHOLARSHIP POLICY

The following scholarship policy was adopted by the ACLEA Executive Committee on February 5, 1999.

Introduction

ACLEA will make available a limited number of scholarships to individual members to cover the registration costs for each of its mid-year and annual meetings. The scholarship program will be open to ACLEA members only, and full or partial scholarships will be awarded. The scholarship program will be in effect as long as resources permit.

Eligibility

Any ACLEA member may apply for a scholarship at any time; however, once a member receives a scholarship, he or she must wait two years from the date of the scholarship award before being eligible to receive another scholarship. Members of the Executive Committee of ACLEA are not eligible to apply for scholarships during their terms on the Executive Committee.

The criteria to be used to determine if an applicant is eligible for a scholarship include: financial need, number of programs attended in the past, length of time as an ACLEA member, whether the applicant is a presenter at the particular meeting or has been one in the past, and the size of the CLE organization to which the applicant belongs.

Application for Scholarship

Applicants for a scholarship must complete and submit to the Executive Director of ACLEA a scholarship application form. Applications must be received at least 45 days before the first day of the applicable meeting to be considered.

Scholarship Decisions

The Executive Director of ACLEA will review and decide upon scholarship applications, and may award either full or partial scholarships. The Executive Director may consult with the Executive Committee during the decision process.

ACLEA will also encourage its members to fund one or more scholarships on an annual basis; these scholarships will be named after the funding organization, and suitable reference will be made to these scholarships and the generosity of the funding organization at the appropriate ACLEA meeting.

Confidentiality of Scholarship Awards

Although ACLEA may publicize the fact that scholarships have been awarded, and the number of scholarships so awarded, *the individual identities of scholarship applicants or grantees shall remain strictly confidential.*

Publicity for Scholarship Program

The availability of scholarships shall be advertised in all brochures for each meeting and shall be noted at least twice a year in the ACLEA newsletter, in the Fall and Spring issues.