

# ACLEA SCHOLARSHIP POLICY

The following scholarship policy was adopted by the ACLEA Executive Committee on February 5, 1999.

## **Introduction**

ACLEA will make available a limited number of scholarships to individual members to cover the registration costs for each of its mid-year and annual meetings. The scholarship program will be open to ACLEA members only, and full or partial scholarships will be awarded. The scholarship program will be in effect as long as resources permit.

## **Eligibility**

Any ACLEA member may apply for a scholarship at any time; however, once a member receives a scholarship, he or she must wait two years from the date of the scholarship award before being eligible to receive another scholarship. Members of the Executive Committee of ACLEA are not eligible to apply for scholarships during their terms on the Executive Committee.

The criteria to be used to determine if an applicant is eligible for a scholarship include: financial need, number of programs attended in the past, length of time as an ACLEA member, whether the applicant is a presenter at the particular meeting or has been one in the past, and the size of the CLE organization to which the applicant belongs.

## **Application for Scholarship**

Applicants for a scholarship must complete and submit to the Executive Director of ACLEA a scholarship application form. Applications must be received at least 45 days before the first day of the applicable meeting to be considered.

## **Scholarship Decisions**

The Executive Director of ACLEA will review and decide upon scholarship applications, and may award either full or partial scholarships. The Executive Director may consult with the Executive Committee during the decision process.

ACLEA will also encourage its members to fund one or more scholarships on an annual basis; these scholarships will be named after the funding organization, and suitable reference will be made to these scholarships and the generosity of the funding organization at the appropriate ACLEA meeting.

## **Confidentiality of Scholarship Awards**

Although ACLEA may publicize the fact that scholarships have been awarded, and the number of scholarships so awarded, *the individual identities of scholarship applicants or grantees shall remain strictly confidential.*

## **Publicity for Scholarship Program**

The availability of scholarships shall be advertised in all brochures for each meeting and shall be noted at least twice a year in the ACLEA newsletter, in the Fall and Spring issues.